

Performa for Submission of Budget Proposal



Punjab Biodiversity Board
O/o Punjab State Council for Science & Technology
MGSIPA Complex, Sector 26, Chandigarh 160019
Website: pbb.punjab.gov.in

Celebration of International Day for Biological Diversity, 2024 (22nd May)

Theme: “Be part of the Plan”

1. **Name of the participating Organization/Institution/University/College/School/NGO/BMC**
 - Major activities & area of expertise (2-3 lines)
 - Postal address
 - Telephone/Mobile/email address of Nodal Officer/Official
2. **Background Information about the biodiversity/theme** (not more than 150 words)
3. **Proposed activities details**
(Expert lecture/Exhibition/Student Contest/Field visit/Documentation of biodiversity/Any other)
4. **Target Groups** (General Public/Students/Rural communities/BMC Members, etc.)
5. **No. of Participants**
6. **Methodology for mobilization of participants**
7. **Tentative Date & Venue**
8. **Resource material, if any** (to be prepared or distributed)
9. **Proposed head wise budget along with justification**
10. **Details for cheque/DD preparation for release of funds** (in favour of-----, payable at-----)
11. **Expected outcome of the proposed activity**
Place:
Date:

Signature & office seal of Competent Authority of Organization/Institution/University/College/School/NGO/BMC on every page of the proposal

Scanned copy of Covering letter (on the letter head of the Organization/Institution/University/College/School/NGO/BMC) addressed to Member Secretary, Punjab Biodiversity Board along with Budget Proposal in prescribed format be sent on harminder1978@gmail.com, ssarangle@gmail.com by 12th May 2024 and hard copy should reach PBB Office by 15th May, 2024 positively.